

# Assessment

## for a Comprehensive Tobacco-Free Schools Policy

**1. Rationale:** The policy contains a clear statement describing the need for a completely tobacco free school environment. This statement includes risk factors, gateway drug issues, fire and safety problems, health concerns, role modeling and environmental tobacco smoke. Circle one:

Perfect! Couldn't be better!      Needs improvement      Non-existent

**2. Content:** The policy specially addresses:

Adults as well as youth       Yes       No

All forms of Tobacco       Yes       No

All school sponsored events (including off-campus events)       Yes       No

School grounds       Yes       No

School buildings       Yes       No

**3. Prevention education:** The policy includes tobacco prevention education as an essential component of a strong K – 12 program. Circle one:

Perfect! Couldn't be better!      Needs improvement      Non-existent

**4. Advertising prohibition:** The policy includes language prohibiting tobacco advertising at school. Such advertising may include brand name tobacco gear, paraphernalia, clothing etc. Circle one:

Perfect! Couldn't be better!      Needs improvement      Non-existent

**5. Enforcement:** Policies offer alternatives to suspension for students caught using. Circle one:

Perfect! Couldn't be better!      Needs improvement      Non-existent

**6. Cessation support:** Cessation support is included in the policy as a part of enforcement and specifies for whom it is intended, i.e. staff, students, family members. Circle one:

Perfect! Couldn't be better!      Needs improvement      Non-existent

**7. Communication mechanism:** The policy includes a clear mechanism for regularly communicating the components of the policy to all staff parents and visitors. Circle one:

Perfect! Couldn't be better!      Needs improvement      Non-existent

**8. Procedures:** The procedures are consistent with the policy and promote equitable enforcement. Procedures may be outdated even if polices are current. Conversely, procedures may be serving as the de facto policy. Circle one:

Perfect! Couldn't be better!      Needs improvement      Non-existent

# Checklist

## for a Comprehensive Tobacco-Free Schools Policy

### Fundamental Elements of a Comprehensive Policy

- Prohibitions against tobacco use by anyone on school property
- Prohibitions against tobacco use by anyone in school vehicles
- Prohibitions against tobacco use by anyone at school events on campus
- Prohibitions against tobacco use by anyone at school-sponsored events off campus
- Prohibitions against students exhibiting tobacco-related gear or paraphernalia
- Requirement that all students receive instruction on avoiding tobacco use
- Prohibitions against tobacco industry sponsorship, marketing or giveaways
- Procedures for implementing or enforcing the policy

### Elements of an Enhanced Comprehensive Policy

- Explanation or rationale for preventing tobacco use
- Prohibitions against tobacco use by anyone in areas adjacent to campus
- Procedures for communicating the policy to students, staff, parents, contractors
- Progressive consequences, sanctions, or disciplinary actions for tobacco use by students
- Consequences or sanctions for tobacco use by staff
- Consequences or sanctions for tobacco use by visitors
- Prohibitions against tobacco advertising in school buildings
- Prohibitions against tobacco advertising at school functions
- Prohibitions against tobacco advertising in school publications
- Provisions for students, school staff, and families to have access to cessation
- Indicates/describes person(s) responsible for enforcing the policy
- Procedures for regular review and updating tobacco policies